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# OWNER REFERENCE

OBLIGEE: \_\_\_\_\_ E NO: \_\_\_\_\_

SPOKE TO: \_\_\_\_\_ TITLE: \_\_\_\_\_

CONTRACT: \_\_\_\_\_ PROJECT: \_\_\_\_\_

COMPLETED IN: \_\_\_\_\_ DESCRIPTION: \_\_\_\_\_

1. WAS THE JOB COMPLETED ON SCHEDULE OR IF UNCOMPLETED, IS IT ON SCHEDULE? (IF NOT, EXPLAIN)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. DO YOU FEEL THIS ORGANIZATION IS QUALIFIED TO DO THIS TYPE OF WORK? (SUCH AS, ENOUGH SUPERVISION)

\_\_\_\_\_  
\_\_\_\_\_

3. QUALITY OF WORK: EXCELLENT \_\_\_\_\_ GOOD \_\_\_\_\_ FAIR \_\_\_\_\_ POOR \_\_\_\_\_

(EXPLANATION FOR FAIR OR POOR)

\_\_\_\_\_  
\_\_\_\_\_

4. DO YOU KNOW OF ANY UNFAVORABLE CIRCUMSTANCES OR CREDIT PROBLEMS EXPERIENCED BY THIS CONTRACTOR? (SUCH AS LIENS CLAIMS, UNPAID BILLS)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. REMARKS: (SUCH AS OPINION OF CONTRACTOR'S CHARACTER, ABILITIES, OR HOW HE/SHE FULFILLED ALL THE RESPONSIBILITIES ON THE JOB)

\_\_\_\_\_  
\_\_\_\_\_

